

Department of Lifelong Learning and Extension (DLLE)

Activity Name

How to Make Google Form

Google Form is a tool offered by Google for creating online forms, which can be used for various purposes such as surveys, quizzes, registrations, and feedback collection. Our speaker showed a demo to DLLE students so that they could design forms by adding different types of questions and customizing them with themes and images. The forms can be easily shared via a link or embedded in websites. Responses are automatically collected and organized in Google Sheets for analysis.

Objectives:

1. Familiarization with Google Forms: To introduce college students to the features and functionalities of Google Forms, enabling them to create and use forms effectively.
2. Data collection and analysis: To educate students on the importance of data collection and analysis for research, surveys, and assessments, and how Google Forms can facilitate this process.
3. Remote learning adaptation: To help students adapt to remote learning environments by utilizing Google Forms for quizzes, assignments, and feedback collection.

Outcomes:

1. Google Forms creation: Participants learned how to create a Google Form, customize form settings, and utilize various question types and response options
2. Data collection and analysis: Participants gained skills in collecting and organizing data through Google Forms, and using Google Sheets for Data Analysis

Participants:

1. Chief Guest
2. Extension Teacher
3. DLLE student



**SONOPANT DANDEKAR ARTS, V.S. APTE COMMERCE
AND M.H.MEHTA SCIENCE COLLEGE, PALGHAR**

Empower Surveys,
Quizzes, and
Feedback with
Google Forms.



Session will
be conducted
on zoom
metting

DEPARTMENT OF LIFE LONG
LEARNING AND EXTENSION
ORGANIZES

How to Make Google Form

on 16/07/2020

10:30 am -

Prof. Rashmi Varade

Google Forms, a tool by Google, empowers users to craft diverse online forms like surveys, quizzes, registrations, and feedback collection. DLLE students benefit as they can design forms with varied questions, themes, and images, enhancing their educational experience.

Keys to eat better

Access Google Forms: Sign in to your Google account and navigate to Google Forms.

Form Creation: Click on "+ Blank" to start a new form.

Add Questions: Use different question types like multiple choice, short answer, and dropdown.

Form Settings: Customize settings for responses, notifications, and restrictions.

Design: Customize themes, backgrounds, and fonts.

Sharing: Share the form link or embed it on a website.

Analyze Responses: View responses in real-time and analyze data with Google Sheets integration.

*Master essential computer
skills for modern tech
proficiency.*

Department of Lifelong Learning and Extension

ACTIVITY REPORT

Name of the Activity – How to Make a Google Form.

Date – 16/07/20

Time- 10:30 a.m.

No. of Students Participated – 16 (Boys: 08 & Girls: 08)

About the Activity –

The lecture was conducted on a Zoom online platform. Student manager Ms. Madhu Kale introduced the speaker Prof. Rashmi Varade, HOD of Computer Science, Sonopant Dandekar College, Palghar. Madam gave the instructions to students on how to create Google Forms which would help them to collect data effectively. A vote of Thanks was expressed by Ms. Bhakti Dhumal (SM).

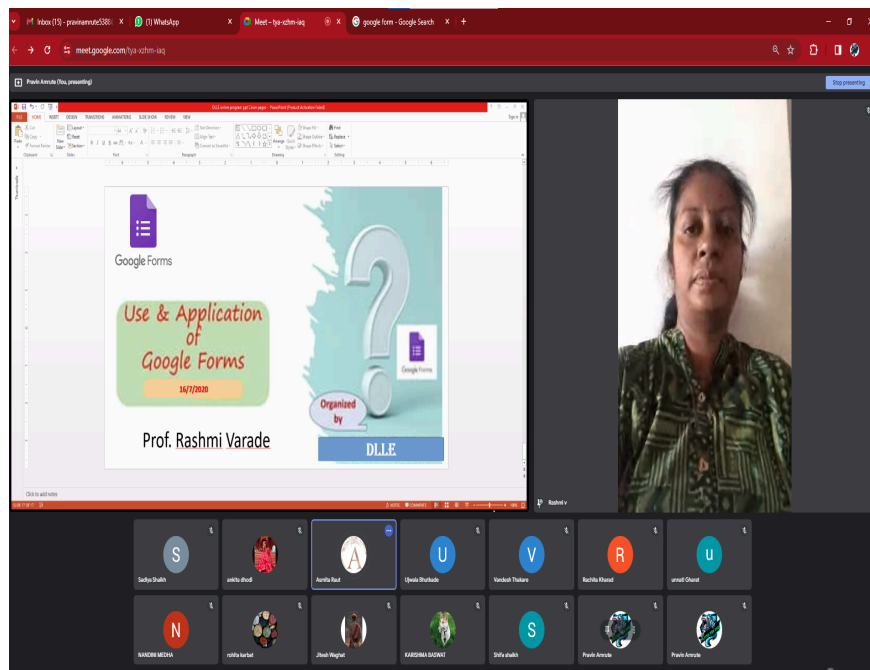
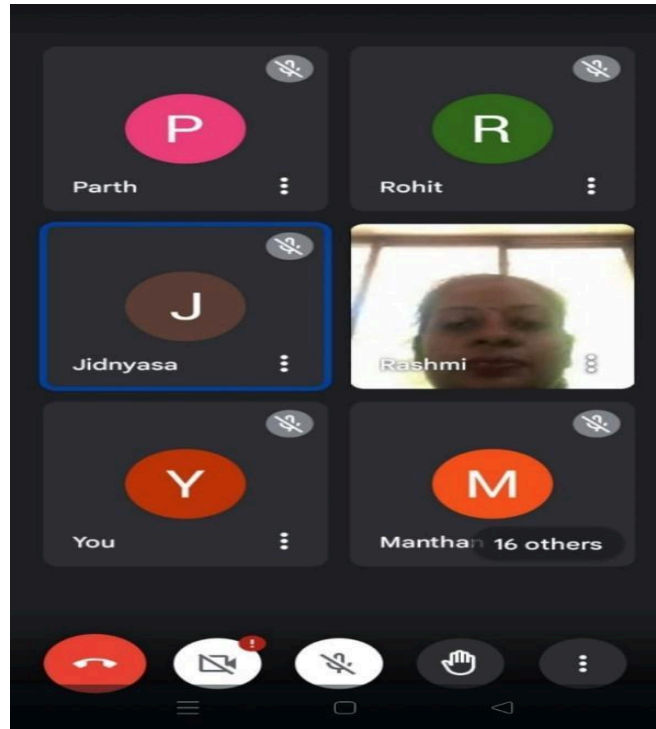
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Students Attendance



Prof. Rashmi Varade Madam delivered an online lecture on
“How to make Google Forms”